



Canada's Computer Training Company

Training Schedule -

Computer Basics	Jun. 11 (9-4)	\$279 (7hrs)
Excel Core	Jun. 19 (8-12) & 20 (8-12)	\$299 (7hrs)
Excel Expert Part 1 Forms and Functions	Jun. 12 (8-12) & 13 (8-12) or Jul. 2 (8-12) & 3 (8-12)	\$299 (7hrs)
Excel Expert Part 2 Database Management	Jun. 19 (8-12) & 20 (8-12) or Jul. 9 (8-12) & 10 (8-12)	\$299 (7hrs)
Microsoft Office Basics	Jun. 12 (9-4) & 13 (9-4)	\$499 (12hrs)
Microsoft Office Core	Jun. 17 (8-12) & 18 (8-12) & 19 (8-12) & 20 (8-12) & 25 (8-12) & 26 (8-12)	\$749 (21hrs)
Microsoft Project	Jun. 11 (8-4) & 12 (8-4)	\$699 (14hrs)
OneNote	May. 28 (1-4) or Jul. 10 (1-4)	\$179 (3hrs)
Outlook Core	May. 23 (8-12) & 24 (8-12) or Jun. 25 (8-12) & 26 (8-12)	\$299 (7hrs)
Outlook Strategic Management	May. 28 (8-12) or Jul. 9 (8-12)	\$179 (4hrs)
Outlook Strategic Management w. OneNote	May. 28 (8-4)	\$299 (7hrs)
Project Expert	Jun. 13 (8-4)	\$349 (7hrs)
QuickBooks Bundle	May. 22 (9-4) & 23 (9-4) & Jun. 5 (9-4) & 6 (9-4) or Jun. 26 (9-4) & 27 (9-4) & Jul. 10 (9-4) & 11 (9-4)	\$1049 (24hrs)
QuickBooks Online Part 1	May. 22 (9-4) & 23 (9-4) or Jun. 26 (9-4) & 27 (9-4)	\$629 (12hrs)
Quickbooks Online Part 2	Jun. 5 (9-4) & 6 (9-4) or Jul. 10 (9-4) & 11 (9-4)	\$629 (12hrs)
SharePoint, OneDrive and Teams	Jun. 10 (8-12) & 11 (8-12)	\$299 (7hrs)
Teams	Jun. 27 (8-12)	\$179 (3.5hrs)
Word Core	Jun. 17 (8-12) & 18 (8-12)	\$299 (7hrs)
Word Expert	Jun. 26 (9-4)	\$299 (6hrs)

ADDITIONAL DETAILS AND COURSE DATES AT WWW.POWERCONCEPTS.CA

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