

Training Schedule -

Adobe Acrobat DC	Nov. 2 (9-4) or Dec. 19 (9-4)	\$299 (7hrs)
Computer Basics	Oct. 17 (9-4) or Nov. 29 (9-4) or Jan. 24 (9-4)	\$279 (7hrs)
Excel Core	Oct. 26 (8-4) or Dec. 7 (8-4) or Feb. 1 (8-4)	\$299 (7hrs)
Excel Expert Part 1 Forms and Functions	Oct. 4 (8-4) or Nov. 8 (8-4) or Jan. 4 (8-4)	\$299 (7hrs)
Excel Expert Part 2 Database Management	Oct. 6 (8-4) or Nov. 10 (8-4) or Jan. 5 (8-4)	\$299 (7hrs)
Microsoft Office Core	Oct. 25 (8-4) & 26 (8-4) & 27 (8-4) or Dec. 6 (8-4) & 7 (8-4) & 8 (8-4)	\$749 (21hrs)
Microsoft Project	Oct. 11 (8-4) & 12 (8-4) or Nov. 15 (8-4) & 16 (8-4) or Dec. 13 (8-4) & 14 (8-4) or Jan. 10 (8-4) & 11 (8-4)	\$699 (14hrs)
MS Office Basics	Oct. 18 (9-4) & 19 (9-4) or Nov. 30 (9-4) & Dec. 1 (9-4) or Jan. 25 (9-4) & 26 (9-4)	\$499 (12hrs)
OneNote	Nov. 22 (1-4)	\$179 (3hrs)
Outlook	Oct. 27 (8-4) or Dec. 8 (8-4)	\$299 (7hrs)
Outlook Strategic Management w. OneNote	Oct. 18 (8-4) or Nov. 22 (8-4) or Jan. 10 (8-4)	\$299 (7hrs)
PowerPoint	Nov. 3 (9-4) or Dec. 20 (9-4)	\$299 (7hrs)
Project Expert	Nov. 17 (8-4)	\$349 (7hrs)
Publisher	Nov. 7 (9-4) or Dec. 21 (9-4)	\$299 (6hrs)
SharePoint, OneDrive and Teams	Oct. 21 (8-4) or Dec. 1 (8-4) or Jan. 31 (8-4)	\$299 (7hrs)
Visio	Oct. 31 (9-4)	\$299 (6hrs)
Word Core	Oct. 25 (8-4) or Dec. 6 (8-4) or Jan. 31 (8-4)	\$299 (7hrs)
Word Expert	Nov. 1 (9-4)	\$299 (6hrs)

ADDITIONAL DETAILS AND COURSE DATES AT WWW.POWERCONCEPTS.CA

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Vernon Office
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